

**2013 Institute for
Court Management**

**Amy Kearns – Driver Records
Program Specialist**

amy.kearns@itd.idaho.gov

(208) 334-4465

**Lisa Helton – Suspension Unit
Supervisor**

lisa.helton@itd.idaho.gov

(208) 334-4466

**Vicky Fisher – MVR/Medical
Unit Supervisor**

vicky.fisher@itd.idaho.gov

(208) 334-8716

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**Phone Numbers for the
General Public**

(208) 334-8735

or

(208) 334-8736

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DOT, ITD & DMV

- ☐ DOT, IDOT and ITD = same place
 - Located in Boise on State St.
 - Maintain drivers license records for the State of Idaho including license suspensions, reinstatements, defensive driving certificates, etc.
- ☐ DMV = County Motor Vehicle Office
 - Located in various locations throughout the State.
 - At least one DMV office in each county in Idaho.
 - Issuance of drivers licenses and identification cards

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New Laws

- ▣ HB 274 –Traffic Safety Education Program
 - Goes into effect 01/01/14
 - Added a new section to Idaho Code
 - I.C. 50-336
 - Programming currently in the works

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HB 274 – What does it do?

- ▣ Allows for zero (0) points on a citation.
- ▣ Law enforcement officer writing the citation offers the course to the driver in lieu of points.
- ▣ Driver must decide at time of citation if he/she will take the course.
- ▣ Driver has 45 days to complete the course.
- ▣ Citation must still be paid.
- ▣ Conviction still goes on driving record.

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HB 274 – How it affects you

- ▣ Watch for citations whereby the officer has offered the course to the driver.
- ▣ Notate in the court record that the course was offered to the driver.
- ▣ Enter completion date into the record upon notification that the course was successfully completed by the driver.

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Programming

- ❑ Changes required for HB 274
- ❑ Check box for "Concurrent with ALS" added to the suspension information.
- ❑ Automated reporting of modifications to suspension orders.
- ❑ Automated reporting of CRLP

Items Electronically Transmitted to ITD:

- ▣ Citations/Convictions (originally entered)
- ▣ Suspension Orders (originally entered)
- ▣ Notices of Non-compliance (infraction suspensions)
- ▣ Receipt and Notices of Compliance

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Items manually reported to ITD:

- ▣ Modified/Amended Convictions
- ▣ Modified/Amended Suspension Orders
- ▣ Dismissal and/or Set-Aside Orders
- ▣ Restricted Driving Permits
- ▣ Ignition Interlock orders that are not ordered at the same time as the driver's license suspension.

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Withheld Judgments:

- ▣ Report to ITD with conviction.
 - If granted after the original conviction has been entered, then the information must be manually sent to ITD.
- ▣ Dismissals must be manually sent to ITD.
 - There is no disposition code for a dismissal so there is no way to transmit this electronically.

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How to Manually Submit Items to ITD:

- ▣ Mail to: Attn – Driver Services
Idaho Transportation Department
PO Box 7129
Boise, ID 83707-1129
- ▣ Fax to: (208) 334-8739
- ▣ Email to: court.receipts@itd.idaho.gov
court.suspensions@itd.idaho.gov
court.set-asides@itd.idaho.gov

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Questions?

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Court Ordered Suspensions:

- ▣ Suspensions are entered into ISTARs.
- ▣ Report to ITD via an FTP file.
- ▣ File is downloaded and printed at ITD.
- ▣ Suspensions are then manually entered onto the driving record.
- ▣ 3-5 business days to report and be posted onto driving record.

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[illegible]

No Insurance Suspensions:

- ❑ Conviction is reported to ITD (default or guilty plea).
- ❑ Suspension automatically generated to begin 16 days from ITD's receipt of the conviction.
- ❑ Letter automatically generated and mailed to driver informing them of the suspension.

Suspension is based upon the conviction. It does not matter if driver has paid the citation or not.

- ❑ If the citation is not paid on time, a driver will receive **two** suspensions; one based upon the conviction and a second for failure to pay the citation (referred to as an infraction suspension).
- ❑ If the citation gets dismissed after a conviction has been entered, an order setting aside the conviction must be manually sent to ITD.

- **Set-Aside Order = Dismissal Order**
 - Both the conviction and the suspension are removed from the driving record.
 - No reinstatement fees are due.

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[illegible][illegible]

THIS RECEIPT CERTIFIES THAT THE FOLLOWING
 RECEIVED FROM THE COUNTY OF LOS ANGELES
 COUNTY CLERK'S OFFICE

TO: [Name]	FROM: [Name]
DATE: [Date]	DATE: [Date]
AMOUNT: [Amount]	AMOUNT: [Amount]
CITY/STATE: [City/State]	CITY/STATE: [City/State]
REMARKS: [Remarks]	REMARKS: [Remarks]

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the County of Los Angeles, California, this [Date] day of [Month], 20[Year].

 COUNTY CLERK

Handout # 2C 25

THIS RECEIPT CERTIFIES THAT THE FOLLOWING
 RECEIVED FROM THE COUNTY OF LOS ANGELES
 COUNTY CLERK'S OFFICE

TO: [Name]	FROM: [Name]
DATE: [Date]	DATE: [Date]
AMOUNT: [Amount]	AMOUNT: [Amount]
CITY/STATE: [City/State]	CITY/STATE: [City/State]
REMARKS: [Remarks]	REMARKS: [Remarks]

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the County of Los Angeles, California, this [Date] day of [Month], 20[Year].

 COUNTY CLERK

Handout # 2D 26

☐ Receipt and Notice of Compliance

- Will not work as a set-aside order
- Equivalent to a conviction
- Confirms payment of and compliance with a citation

Handout # 2E 27

<p>UNITED AIRCRAFT COMPANY, INC. (UNITED AIRCRAFT) PLANT AND THE UNIVERSITY OF SOUTHERN CALIFORNIA CALIFORNIA, U.S.A.</p>	
<p>NAME OF CLIENT FORD</p>	<p>Customer General</p>
<p>ADDRESS</p>	<p>RECEIVED AND OFFICE OF RECORDS MANAGEMENT</p>
<p>DATE 11-1-54 TIME 1:00 PM BY J. H. H. H.</p>	<p>DATE 11-1-54</p>
<p>NOTE: (1) (2) (3) (4) (5) (6) (7) (8) (9) (10) (11) (12) (13) (14) (15) (16) (17) (18) (19) (20) (21) (22) (23) (24) (25) (26) (27) (28) (29) (30) (31) (32) (33) (34) (35) (36) (37) (38) (39) (40) (41) (42) (43) (44) (45) (46) (47) (48) (49) (50) (51) (52) (53) (54) (55) (56) (57) (58) (59) (60) (61) (62) (63) (64) (65) (66) (67) (68) (69) (70) (71) (72) (73) (74) (75) (76) (77) (78) (79) (80) (81) (82) (83) (84) (85) (86) (87) (88) (89) (90) (91) (92) (93) (94) (95) (96) (97) (98) (99) (100) (101) (102) (103) (104) (105) (106) (107) (108) (109) (110) (111) (112) (113) (114) (115) (116) (117) (118) (119) (120) (121) (122) (123) (124) (125) (126) (127) (128) (129) (130) (131) (132) (133) (134) (135) (136) (137) (138) (139) (140) (141) (142) (143) (144) (145) (146) (147) (148) (149) (150) (151) (152) (153) (154) (155) (156) (157) (158) (159) (160) (161) (162) (163) (164) (165) (166) (167) (168) (169) (170) (171) (172) (173) (174) (175) (176) (177) (178) (179) (180) (181) (182) (183) (184) (185) (186) (187) (188) (189) (190) (191) (192) (193) (194) (195) (196) (197) (198) (199) (200) (201) (202) (203) (204) (205) (206) (207) (208) (209) (210) (211) (212) (213) (214) (215) (216) (217) (218) (219) (220) (221) (222) (223) (224) (225) (226) (227) (228) (229) (230) (231) (232) (233) (234) (235) (236) (237) (238) (239) (240) (241) (242) (243) (244) (245) (246) (247) (248) (249) (250) (251) (252) (253) (254) (255) (256) (257) (258) (259) (260) (261) (262) (263) (264) (265) (266) (267) (268) (269) (270) (271) (272) (273) (274) (275) (276) (277) (278) (279) (280) (281) (282) (283) (284) (285) (286) (287) (288) (289) (290) (291) (292) (293) (294) (295) (296) (297) (298) (299) (300) (301) (302) (303) (304) (305) (306) (307) (308) (309) (310) (311) (312) (313) (314) (315) (316) (317) (318) (319) (320) (321) (322) (323) (324) (325) (326) (327) (328) (329) (330) (331) (332) (333) (334) (335) (336) (337) (338) (339) (340) (341) (342) (343) (344) (345) (346) (347) (348) (349) (350) (351) (352) (353) (354) (355) (356) (357) (358) (359) (360) (361) (362) (363) (364) (365) (366) (367) (368) (369) (370) (371) (372) (373) (374) (375) (376) (377) (378) (379) (380) (381) (382) (383) (384) (385) (386) (387) (388) (389) (390) (391) (392) (393) (394) (395) (396) (397) (398) (399) (400) (401) (402) (403) (404) (405) (406) (407) (408) (409) (410) (411) (412) (413) (414) (415) (416) (417) (418) (419) (420) (421) (422) (423) (424) (425) (426) (427) (428) (429) (430) (431) (432) (433) (434) (435) (436) (437) (438) (439) (440) (441) (442) (443) (444) (445) (446) (447) (448) (449) (450) (451) (452) (453) (454) (455) (456) (457) (458) (459) (460) (461) (462) (463) (464) (465) (466) (467) (468) (469) (470) (471) (472) (473) (474) (475) (476) (477) (478) (479) (480) (481) (482) (483) (484) (485) (486) (487) (488) (489) (490) (491) (492) (493) (494) (495) (496) (497) (498) (499) (500) (501) (502) (503) (504) (505) (506) (507) (508) (509) (510) (511) (512) (513) (514) (515) (516) (517) (518) (519) (520) (521) (522) (523) (524) (525) (526) (527) (528) (529) (530) (531) (532) (533) (534) (535) (536) (537) (538) (539) (540) (541) (542) (543) (544) (545) (546) (547) (548) (549) (550) (551) (552) (553) (554) (555) (556) (557) (558) (559) (560) (561) (562) (563) (564) (565) (566) (567) (568) (569) (570) (571) (572) (573) (574) (575) (576) (577) (578) (579) (580) (581) (582) (583) (584) (585) (586) (587) (588) (589) (590) (591) (592) (593) (594) (595) (596) (597) (598) (599) (600) (601) (602) (603) (604) (605) (606) (607) (608) (609) (610) (611) (612) (613) (614) (615) (616) (617) (618) (619) (620) (621) (622) (623) (624) (625) (626) (627) (628) (629) (630) (631) (632) (633) (634) (635) (636) (637) (638) (639) (640) (641) (642) (643) (644) (645) (646) (647) (648) (649) (650) (651) (652) (653) (654) (655) (656) (657) (658) (659) (660) (661) (662) (663) (664) (665) (666) (667) (668) (669) (670) (671) (672) (673) (674) (675) (676) (677) (678) (679) (680) (681) (682) (683) (684) (685) (686) (687) (688) (689) (690) (691) (692) (693) (694) (695) (696) (697) (698) (699) (700) (701) (702) (703) (704) (705) (706) (707) (708) (709) (710) (711) (712) (713) (714) (715) (716) (717) (718) (719) (720) (721) (722) (723) (724) (725) (726) (727) (728) (729) (730) (731) (732) (733) (734) (735) (736) (737) (738) (739) (740) (741) (742) (743) (744) (745) (746) (747) (748) (749) (750) (751) (752) (753) (754) (755) (756) (757) (758) (759) (760) (761) (762) (763) (764) (765) (766) (767) (768) (769) (770) (771) (772) (773) (774) (775) (776) (777) (778</p>	

Infraction Receipts:

- ❑ Infraction Receipt = Receipt and Notice of Compliance
- ❑ Are proof that a citation has been paid.
- ❑ Report electronically to ITD.
- ❑ Take 3-5 business days to post to a driving record. They do not report to ITD instantly.
- ❑ If driver needs a copy of the receipt, it must come from the court. ITD cannot provide it.

Why 3-5 business days?

Information is uploaded from each individual court to the Supreme Court. The Supreme Court then creates a file with the receipt information. This file is transmitted to ITD through a secure interface. ITD must then download the file into its computer based system.

What ITD sees when receipt posts:

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@ DDS02038 DIN2 * DRIVER LICENSE SYSTEM 10/17/13
@ MAP1211-1 DPPA: Y DRIVER RECORD 12:32
@ DLNO: DL LIF: CLASS: XD OPR STATUS: INVALID
@ NAME: PTS: 0/0/0 CDL STATUS: NOTLIC
@
@
@ SEG. DOC # DATE ---DESC--- DISP PTS --TO-- --ACTION--
@
@ L126 470000104901 09/19/13 INFRACT ID CRT
@ SUSP 470000104901 10/07/13 INFRACTIONS 01/05/14
@ COMM 000104901 10/16/13 INFRACTION POSTED 10/16/2013
@ COMM 000104901 10/16/13 ELEC RCPT RCVD ON 10/15/2013
@ L060 470000104901 10/16/13 FEE REQUIRED
@
@

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Points:

- ❑ Moving violations have 1-4 points associated with them.
- ❑ Driver will be suspended for an excessive accumulation of points.
 - 12 or more pts within 12 months = 30 day susp
 - 18 or more pts within 24 months = 90 day susp
 - 24 or more pts within 36 months = 180 day susp
- ❑ Driver is notified of suspension by mail.
- ❑ If you have a driver asking questions about points on their record, refer them to ITD.

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As of 01-01-14 there will be 14 additional moving violations reported to ITD that currently are not being reported.

1. Driving upon Sidewalk (3 pts)
2. Coasting Prohibited (2 pts)
3. Obstruction to Driver's view or Driving Mechanism (3 pts)
4. Stopping when Traffic Obstructed (1 pt)
5. Slow Moving Vehicles (2 pts)
6. Authorized Emergency or Police Vehicles (3 pts)
7. Following Fire Apparatus Prohibited (3 pts)

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14 additional moving violations cont.

8. Crossing Fire Hose (1 pt)
9. Turning Out of Slow Moving Vehicles (2 pts)
10. Highway Construction and Maintenance (3 pts)
11. Restricted Use of Neighborhood Electric Vehicles on Highways (2 pts)
12. Blind and/or Hearing Impaired Pedestrian has Right-of-Way (3 pts)
13. Pedestrians' Right-of-Way on Sidewalks (3 pts)
14. Lane Use Control Signals (3 pts)

Handout #4: cell violation points

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Point Reductions:

- ☐ As of 01-01-14 there will be 2 ways in which points will be removed from a driving record.
 - Defensive Driving Course (DDC) approved by ITD
 - Traffic Safety Education Program
- ☐ Driver only allowed one reduction in points within a 3-year period.
 - Therefore, they cannot take advantage of both a DDC and a Traffic Safety Education Program.
- ☐ **Driver must be licensed in Idaho.**

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- ☐ Conviction remains on the record.
- ☐ Refer Idaho licensed drivers to ITD if they have questions about how to get points removed from their driving record.
- ☐ If driver is licensed out of state, refer them to their state of licensure.

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FYI ...

- ❑ 'Alive at 25' course IS NOT approved for point reduction.
 - Does not meet minimum 6 hour requirement.
 - Has to be offered to all age groups to be eligible.

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Court Restricted License Permits (CRLP)

- ❑ Also known as:
 - Work permit
 - Temporary driving permit
 - Restricted permit
 - Probationary permit
 - Hardship license
- ❑ Gives an individual whose driving privileges have been suspended the ability to drive for specific events and during specific times.
- ❑ Must be manually sent to ITD

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Issuance of CRLP

- ❑ A CRLP should only be issued if the driver would be valid if the suspension was removed.
- ❑ A court can only issue a permit for a suspension which it has ordered.
 - Case # on CRLP must match case # on suspension
- ❑ ITD cannot post a CRLP to a driving record unless a suspension has been posted and is in effect.

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Recommendation before issuing CRLP

- ▣ Verify that driver has actually been issued a driver's license.
- ▣ Verify driver doesn't have other suspensions
 - In-state – can get access to ITD driving records
 - Out-of-state – contact ITD and we can check.
- ▣ Stay orders are needed to lift the suspension in order to allow a driver the ability to renew a driver's license if it is expired.

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Questions?

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Driving Records:

- ▣ Can be purchased through ITD via mail or fax, online at dmv.idaho.gov, or through a county DMV office.
- ▣ Can purchase either a 3-year or an all-years record.
- ▣ Cost is \$7.00 through ITD and DMV offices and \$9.56 if purchased online.
- ▣ There is an additional cost for certification of a driving record.

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United States Office of Special Activities and Foreign Funds		U.S. House of Representatives Office of Liaison and Public Affairs	
<p>1. Subject: [Blank]</p>			
<p>2. Reference: [Blank]</p>			
<p>3. Comments: [Blank]</p>			
<p>4. Remarks: [Blank]</p>			
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<p>114. Remarks: [Blank]</p>			

Reinstatement Fees:

- ☐ Can be paid through the mail at:
 - Attn: Driver Services
Idaho Transportation Department
PO Box 34
Boise, ID 83707-1129
- ☐ Over the phone by calling:
 - (208) 334-8735 or (208) 334-8736
- ☐ Online at: dmv.idaho.gov
 - Go to online services and then license reinstatement
- ☐ Typically takes 1-2 business days to post

Do not refer drivers to the ITD office on State Street in Boise. We do not have counter service. The ITD Driver Services counter closed effective 01/01/10.

Free Status Checks:

- ▣ If driver just needs to know the status of their license, the amount of reinstatement fees due, if an SR-22 is required or the end date of an SR-22, they can get the information online for **FREE**.
- ▣ Refer driver to online services, free status check, at dmv.idaho.gov.
- ▣ Driver must have their name, date of birth, and either their social security number or driver's license number in order to access their record.

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Medical Review

- ▣ Is a review of a driver's fitness or ability to continue driving.
- ▣ Also referred to as a 'medical caution'.
- ▣ It can consist of a medical exam, visual exam, written test, road (skills) test or any combination of the four.
- ▣ Typically requested when a driver's cognitive and/or physical abilities are called into question.

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- ▣ Medical review can be requested by:
 - Immediate family members
 - Law enforcement officers
 - Physicians
 - Driver license examiners and testers
- ▣ Request must be made in writing and signed
- ▣ Driver can be placed on annual, semi-annual or bi-annual exams depending upon recommendations made during this review.

*ITD must tell driver who requested the review if asked.
Person requesting review cannot remain anonymous.*

48

Questions?

49

ELECTRONIC COURT SUSPENSION REPORT

RECORD TYPE _____ REQUESTER _____
DRIVER NO. _____ DATE OF BIRTH _____
DRIVER STATE _____ SSN _____ CDL _____
NAME _____ (Last,First,Middle)
ADDRESS _____ CMV _____
HAZMAT _____
EFFECTIVE DATE _____
COURT CASE NO. _____ COURT LOC. _____ CITATION NO. _____
ORD NO. _____ ORD PREFIX _____
ORD DESC _____
D20 CODE _____
SUSPENSION LENGTH _____
OPERATOR _____ D (Y,M,D) _____ UNTIL _____
COMMERCIAL _____ D (Y,M,D) _____ UNTIL _____
C/RLP _____
START _____ LENGTH _____ (Y,M,D) UNTIL _____
MICROFILM NO. _____ WITHHELD JUDGEMENT _____
INTRLK START STOP
CIVIL PROCESS CODE _____ ARREST DATE _____
CONSECUTIVE INDEFINITE INCARCERATION _____

DISQUALIFICATION INFORMATION

EFFECTIVE DATE _____ TYPE _____
CASE NO. _____ COURT LOC. _____ LETTER _____
D20 CODE _____ DQ LENGTH _____ (Y,M,D) UNTIL _____

Seventh Judicial District Court, State of Idaho
In and For the County of Bingham

Blackfoot, Idaho 83221-1700

IN THE MATTER OF THE SUSPENSION OF THE
DRIVER'S LICENSE OF:

John Doe
123 Any Ln
Anywhere, ID 99999

Defendant.

DOB: 1/27/1900

DL: ID123456A ID

Citation No:

Case No: CR-2012-XXXXX

**ORDER SETTING ASIDE DEFAULT
JUDGMENT**

TO: THE IDAHO TRANSPORTATION DEPARTMENT AND THE ABOVE NAMED DEFENDANT

The Defendant having failed to appear on the offense of Vehicle Insurance-Fail to Provide Proof of Insurance, in violation of Section 149-1232 and the subsequent default judgment entered, which authorizes or requires the suspension of the driving privileges of the Defendant by the Court, and the Court having considered the same.

XX Defendant has provided proof to the court that he/she was insured at the time of the suspension and the charge was dismissed.

____ Other: _____

NOW, THEREFORE, IT IS HEREBY ORDERED, and good cause appearing that the default judgment is set aside.

Dated: _____

Judge:

Copies Served On: () Defendant _____ Mailed
() Idaho Transportation Department

_____ Hand Delivered
_____ Faxed

Order Setting Aside Default Judgment

IN THE DISTRICT COURT OF THE FOURTH JUDICIAL DISTRICT OF THE
STATE OF IDAHO IN AND FOR THE COUNTY OF ADA
200 W Front St Rm 1190
Boise, Idaho 83702

IN THE MATTER OF THE SUSPENSION OF THE
DRIVER'S LICENSE OF:

JOHN DOE
123 Any Ln
Anywhere ID 99999

Defendant.

DOB:

DL: ID123456A ID

SSN: XXX-XX-

Case No: CR-IN-2013-XXXXX

**NOTIFICATION SETTING ASIDE DEFAULT
JUDGMENT AND/OR SUSPENSION**

Citation Number:

TO: THE IDAHO TRANSPORTATION DEPARTMENT AND THE ABOVE NAMED DEFENDANT

The Defendant having failed to appear on the offense of Vehicle Insurance-Fail to Provide Proof of Insurance, in violation of Section 149-1232 and the subsequent default judgment entered, which authorizes or requires the suspension of the driving privileges of the Defendant by the Court, and the Court having considered the same.

☒ Defendant has provided proof to the court that he/she was insured at the time of the suspension and the charge was dismissed.

☐ Other: _____

NOW, THEREFORE YOU ARE HEREBY NOTIFIED, that the Suspension is set aside.

Dated: _____

Clerk: _____

Copies Served On: () Defendant ☒ E-Mailed

☐ Hand Delivered

(x) Idaho Transportation Department

☐ Faxed

**SIXTH JUDICIAL DISTRICT COURT, STATE OF IDAHO
IN AND FOR THE COUNTY OF BANNOCK
624 E. CENTER
POCATELLO, IDAHO 83201**

**IN THE MATTER OF THE LICENSE(S) SUSPENSION
OF**

John Doe
123 Any Ln
Anywhere, ID 99999

DOB: 7/9/1900
DL#: ID123456A

Case No: CR-2013-XXXXXX

Citation No:

**NOTICE VACATING JUDGMENT,
DISMISSING CASE AND RESCINDING
LICENSE SUSPENSION**

TO: IDAHO DEPARTMENT OF TRANSPORTATION

Judgment having been previously entered in this matter and the Defendant having provided the Court with the proof that valid insurance was in effect at the time the citation was issued in this matter;

Vacate the judgment and dismiss the case. The Suspension of the Defendant's driving privileges in this matter are to be rescinded with all reinstatement fees paid to the Department of Transportation to be refunded when applicable.

Dated: Wednesday, October 23, 2013

By: _____
Deputy Clerk

Copies to: Defendant
Idaho Department of Transportation

POCATELLO, IDAHO 83201

**NOTICE VACATING JUDGMENT,
DISMISSING CASE AND RESCINDING
LICENSE SUSPENSION**

Handout # 2D

THIRD JUDICIAL DISTRICT COURT, STATE OF IDAHO
IN AND FOR THE COUNTY OF CANYON
1115 ALBANY
CALDWELL, IDAHO 83605

STATE OF IDAHO
Plaintiff,
vs.

Defendant.

DOB:
DL:
CDL:
VEH LIC:
COMM VEH:
HAZ MATL:

Citation No:

Case No:

RECEIPT AND NOTICE OF
PAYMENT / COMPLIANCE

PAID DATE:

TO: IDAHO TRANSPORTATION DEPARTMENT

RECEIPT IS HEREBY ACKNOWLEDGED, for payment made by the above defendant in satisfaction of the traffic judgment(s) as follows:

Payment in the amount of \$.00 for Judgment entered on (date) for Citation No. Count issued on (date) for the charge of (code)t

YOU ARE THEREFORE REQUESTED to immediately reinstate the driver's license of the defendant as provided by law upon payment of the required reinstatement fee or notify the defendant's home state pursuant to the interstate Nonresident Violator Compact.

Dated: Wednesday, October 02, 2013

Chris Yamamoto
Clerk Of The District Court

By:
Deputy Clerk

TO THE ABOVE NAMED DEFENDANT:

To reinstate your driver's license if suspended in the State of Idaho, you must provide a copy of this notice and pay a reinstatement fee to the Idaho Transportation Department, Driver Services Section, PO Box 34, Boise, ID, 83731-0034, (208) 334-8736.

To reinstate your driver's license if suspended in another state, you must provide a copy of this notice to your home state as proof of payment and notice of compliance.

Copies to: () Defendant _____mailed _____hand delivered
() Idaho Transportation Department

Receipt and Notice of Payment

oddue07aa.rtf

**LIST OF MOVING TRAFFIC CONVICTIONS AND/OR VIOLATIONS POINT COUNT
EFFECTIVE 01/01/14**

Idaho Code	Convictions Reported by Court	Point Count
49-603	Starting Parked Vehicle	two (2)
49-604	Limitations On Backing	one (1)
49-605	Driving Upon Sidewalk	three (3)
49-606	Coasting Prohibited	two (2)
49-612	Obstruction To Driver's View Or Driving Mechanism	three (3)
49-614	Stopping When Traffic Obstructed	one (1)
49-615	Drivers To Exercise Due Care	three (3)
49-616	Driving Through Safety Zone Prohibited	two (2)
49-619	Slow Moving Vehicles	two (2)
49-623(4)	Authorized Emergency Or Police Vehicles	three (3)
49-624	Duty Upon Approaching A Stationary Police Vehicle or an Emergency Vehicle Displaying Flashing Lights	three (3)
49-625	Operation Of Vehicles On Approach Of Authorized Emergency or Police Vehicles	three (3)
49-626	Following Fire Apparatus Prohibited	three (3)
49-627	Crossing Fire Hose	one(1)
49-630	Drive On Right Side Of Roadway - Exceptions	three (3)
49-631	Passing Vehicles Proceeding In Opposite Directions	two (2)
49-632	Overtaking A Vehicle On Left	three (3)
49-633	When Passing On The Right Is Permitted	two (2)
49-634	Limitations On Overtaking On The Left	three (3)
49-635	Further Limitations On Driving On Left Of Center Of Highway	three (3)
49-636	One-way Highways	one (1)
49-637	Driving On Highways Laned For Traffic	one (1)
49-638	Following Too Closely	three (3)
49-639	Turning Out Of Slow Moving Vehicles	two (2)

640	Vehicles Approaching Or Entering Unmarked Or Uncontrolled Intersection	three (3)
49-641	Vehicle Turning Left	three (3)
49-642	Vehicle Entering Highway	three (3)
49-643	Highway Construction And Maintenance	three (3)
49-644	Required Position And Method Of Turning	three (3)
49-645	Limitations On Turning Around	three (3)
49-648	Obedience To Signal Indicating Approach Of Train	four (4)
49-649	Compliance With Stopping Requirement At All Railroad Grade Crossings	four (4)
49-650	Moving Heavy Equipment At Railroad Grade Crossings	three (3)
49-651	Emerging From Alley, Driveway Or Building	three (3)
49-654	Basic Rule And Maximum Speed Limits	three (3) four (4)
49-655	Minimum Speed Regulation	three (3)
49-656	Special Speed Limitations	three (3) four (4)
49-657	Work Zone Speed Limits	four (4)
49-658	School Zone Speed Limit	three (3)
49-663	Restricted Use Of Neighborhood Electric Vehicles On Highways	two (2)
49-673(3)&(4)	Safety Restraint Use	Exempt
49-702	Pedestrians' Right Of Way In Crosswalks	three (3)
49-706	Blind And/Or Hearing Impaired Pedestrian Has Right-of-Way	three (3)
49-707	Pedestrians' Right-of-Way On Sidewalks	three (3)
49-801	Obedience To And Required Traffic Control Devices	three (3)
49-802	Traffic Control Signal Legend	three (3)
49-804	Flashing Signals	three (3)
49-806	Lane Use Control Signals	three (3)
49-807(2)	Stop Signs	three (3)
49-807(3)	Failure To Yield – Signed Intersection	three (3)
49-808	Turning Movements And Required Signals	three (3)

49-1302	Duty To Give Information In Accident Involving Damage To A Vehicle	four (4)
49-1303	Duty Upon Striking Unattended Vehicle	four (4)
49-1304	Duty Upon Striking Fixtures Upon Or Adjacent To A Highway	four (4)
49-1401(3)	Inattentive Driving	three (3)
49-1401A	Texting While Driving	Exempt
49-1419	Obedience To Traffic Direction	two (2)
49-1421(1)	Driving On Divided Highways	one (1)
49-1421(2)	Restricted Access	one (1)
49-1422	Overtaking And Passing School Bus	four (4)
49-1424	Racing On Public Highways	four (4)

Idaho Motor Vehicle Driver's License Record Request



If the request is mailed, please enclose the proper fee.

- Do not send cash in the mail.
- Make check or money order payable to the Idaho Transportation Department.
- No refunds will be processed whether or not a record is found.

<i>In accordance with Idaho Code Section 49-202, and Administrative Rule No. 39.02.41, I hereby request the driving record(s) of the following:</i>			Use 1, 2, 3 or 4 From Fee Schedule Below	Mark One <table style="width: 100%; border: none;"> <tr> <td style="border: none; text-align: center;">3-Year Record</td> <td style="border: none; text-align: center;">Entire Record</td> </tr> </table>		3-Year Record	Entire Record
3-Year Record	Entire Record						
Name	Driver's License Number	Date of Birth					
Requester's Name			Telephone (If None, State "None")				
Requester's Address			City	State	Zip		
Registered Account Number (If Applicable)			<input type="checkbox"/> Fax back to _____ (Return Faxes for Personal Requests Only)				
Authorization Statement In order to receive motor vehicle or driver records under <i>Idaho Code Section 49-203</i> (see list on page 2), I certify that I meet the authorization requirements and that the use of such information will be strictly limited to the use described.							
Requester's Signature		Date	Authorization (Use Major Heading Only)				
Complete if Paying by Credit Card	<input type="checkbox"/> VISA <input type="checkbox"/> MasterCard	Credit Card Number	Card Expiration Date	Authorization Signature			
FEE SCHEDULE			ADDRESS				
1. Driver's License Record (DLR)..... \$ 7.00 2. Photocopy per document \$ 7.00 3. Certification of the Record (Additional) \$ 14.00 4. DLR plus copies of File Documents \$ 14.00 (i.e., Citations, Suspension Orders, etc.) <div style="text-align: right; margin-top: 10px;">TOTAL REMITTANCE \$ _____</div>			DRIVER SERVICES IDAHO TRANSPORTATION DEPARTMENT Mailing Address: PO BOX 34, BOISE ID 83731-0034 Phone (208) 334-8736 Fax (208) 334-8739				

Idaho Motor Vehicle Driver's License Record Request

Categories of Requesters Who May be Authorized to Receive Personal Information Under *Idaho Code 49-203**

1. **GOVERNMENT:** For use by any government agency, including any court or law enforcement agency, in carrying out its functions or any private person or entity acting on behalf of a federal, state, or local agency in carrying out its functions.
2. **DRIVER OR VEHICLE SAFETY:** For use in matters of motor vehicle or driver safety and theft, such as motor vehicle emissions, motor vehicle product alterations, recalls or advisories; performance monitoring of motor vehicles, motor vehicle parts, and dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original records of motor vehicle manufacturers.
3. **BUSINESS ACTIVITIES:** For use in the normal course of business by a legitimate business or its agents, employees or contractors, but only:
 - a. To verify the accuracy of personal information submitted by the individual to the business or its agents, employees, or contractors.
 - b. If such information as submitted is not correct or is no longer correct, to obtain the correct information, but only for the purpose of preventing fraud by pursuing legal remedies against or recovering on a debt or security interest against the individual.
4. **COURT PROCEEDINGS:** For use in connection with any civil, criminal, administrative or arbitral proceeding in any federal, state, or local court or agency or before any self-regulatory body, including the services of process and investigation in anticipation of litigation, and the execution or enforcement of judgments and orders or pursuant to any order of a federal, state, or local court.
5. **RESEARCH:** For use in research activities and for use in producing statistical reports, so long as personal information is not published, re-disclosed, or used to contact individuals.
6. **INSURANCE:** For use by any insurer or insurance support organization (or by a self-insured entity) or its agents, employees, or contractors in connection with claims investigation activities, rating, or underwriting.
7. **TOWED/IMPOUNDED VEHICLES:** For use in providing notice to the owners of towed or impounded vehicles.
8. **INVESTIGATION:** For use by any licensed private investigative agency or licensed security service for any purpose permitted under the provisions of *Idaho Code Title 49*.
9. **EMPLOYER INFORMATION:** For use by an employer or its agent or insurer to obtain or verify information relating to a holder of a commercial driver's license that is required under the Commercial Motor Vehicle Safety Act of 1986 (*49 USC 31101 et seq.*).
10. **PUBLIC SAFETY/VEHICLE OPERATION:** For any other use specifically authorized under *Idaho Code*, if such use is related to public safety or the operation of a motor vehicle.
11. **TRANSPORTATION FACILITIES:** For use in connection with the operation of private toll transportation facilities, including companies that operate parking facilities for the purpose of providing notice to the owners of vehicles who have used the facility.
12. **WRITTEN CONSENT GIVEN:** The individual being inquired about has authorized the requestor in writing to have access to their personal information. A verified copy of the signed authorization must be included with the DLR request. Unless specifically stated, the individual's photograph, digitized signature, social security number, and medical or disability information will not be disclosed.*

*Release of an individual's photograph, digitized image of a photograph, digitized signature, social security number, and medical or disability information may not be disclosed without the written consent of the person to whom such information pertains, except for uses permitted under *Idaho Code Section 49-203, subsections (4)(a) and (4)(d)*.



itd.idaho.gov

Amy Kearns
Program Specialist
Driver Services

IDAHO TRANSPORTATION DEPARTMENT
P.O. Box 7129
Boise, ID 83707-1129
(208) 334-4465 Office
(208) 334-8739 Fax
amy.kearns@itd.idaho.gov



itd.idaho.gov

Lisa Helton
Motor Vehicle Unit Supervisor
Suspension Unit / Driver Services

IDAHO TRANSPORTATION DEPARTMENT
P.O. Box 7129
Boise, ID 83707-1129
(208) 334-4466 Office
(208) ~~332-4124~~ Fax **334-8739**
lisa.helton@itd.idaho.gov



itd.idaho.gov

Vicky Fisher
Motor Vehicle Unit Supervisor
MVR/Medical Unit, Driver Services

IDAHO TRANSPORTATION DEPARTMENT
P.O. Box 7129
Boise ID 83707-1129
(208) 334-8716 Office
(208) 332-4121 Fax
vicky.fisher@itd.idaho.gov